

**ALLEN COLLEGE – UNITYPOINT HEALTH
STANDARD OPERATING PROCEDURE**

Supersedes: 3/18

No: 2-C-800-05

Last Review Date: July 2022

Required Review Date: March 2026

Administrative Unit: Dean, Student Services

Approved By:



Jared Seliger, PhD, CNMT
President

SUBJECT: Undergraduate Classification Policy

PURPOSE: To classify students based on program requirements

EFFECTIVE
FOR: All undergraduate students beginning fall 2018

POLICY: Each undergraduate program shall classify students as follows:

Freshmen – 0 – 24 credit hours
Sophomore – 25 – 49 credit hours
Junior – 50 – 74 credit hours
Senior – 75 credit hours and above